

Suggested draft Terms of Reference – Arrangements Task and Finish Group

- Project Background. The group is to consider the existing “Arrangements” for investigations under the Chichester District Council Code of Conduct
- Project Objectives. Having considered the Arrangements, to make recommendations to Standards (and, if necessary, onward to full Council) for any updating to those Arrangements.
- Issues to be explored and analysed against certain criteria. The detail and application of the Arrangements against recent changes to Council activities and also the recently adopted national Code of Conduct.
- Expertise required. 3 Members of Standards Committee, supported by the Monitoring Officer and a Democratic Services Officer.
- Reporting requirements. To report back to Standards Committee with an amended version of the Arrangements and a cover report suitable to be presented to full Council if changes are recommended.
- Work plan, including activity schedules. Two meetings of the task and finish group to be arranged between November 2023 and February 2024.